

RE-REGISTRATION PROCESS FOR SENIOR STUDENT

- Fee payment process (e-community).

E-COMMUNITY > COURSE REGISTRATION > MAKE PAYMENT

STUDENT

- Online course registration for all current student (one day after payment date).

E-COMMUNITY > COURSE REGISTRATION > ADD SUBJECT

- Student who has successfully submitted their thesis to IPS are also obligated to undergo registration renewal and submit the corresponding service fee.

- Online application for change of status (defer, change of mode, quit) *if necessary.

E-COMMUNITY > POSTGRADUATE > E-FORM

WEEK
1-2

REGISTRATION
WEEK



IPS & FACULTY

Reminder for unregistered students via email

WEEK
1-2

IPS

Automatic termination from studies for student who failed to pay the minimum fees and register the semester

WEEK
3

STUDENT

Full payment of fees need to be settle

WEEK
7

BURSARY

Barring process for those students who haven't settle the payment.

WEEK
8

STUDENT

Final deadline to settle all debts

WEEK
10

BURSARY & IPS

Automatically will be DEFER from studies for student who failed to settle the arrears of tuition fee

WEEK
11