

THESIS SUBMISSION FOR VIVA-VOCE CHECKLIST

SOFTCOPY THESIS

The softcopy thesis signed by the student, main supervisor and co-supervisor (if any).

1

2

PROOFREADING

English Proofread Letter - verified and signed by Main Supervisor.

3

TURNITIN

Turnitin Originally Report – (Similarity Index < 25% (24.99% and below)) and verified by the Main Supervisor.

4

THESIS FORMAT

Proper Formatting according to UMP Thesis Guideline.

5

PUBLICATION

Proof of Publication - Attached with full paper. Must provide UMP SA-IR REGISTRATION NO in the UMP (IPS) A-06 form and one (1) form is for one (1) publication.

6

NOS

Notice of Submission (in the student's E-community).

7

ABSTRACT

Upload Abstract (in the student's E-community).

8

APPROVAL

Approval of Thesis Submission (in the Main Supervisor's E-community). Insert the date → Draft to Faculty → Verification by Main Supervisor.

9

EXAMINERS

Nomination of five (5) Internal Examiners & five (5) External Examiners in the Main Supervisor's E-community.

10

THESIS TITLE

Application for Change of Research Title within three (3) days after Pre-VIVA (if any).

11

FORM

The Thesis Submission Form UMP (IPS) RE-01 only can be e-mailed to students when all the requirements 1 - 10 have been completed and verified by the Faculty

12

SUBMISSION OF FORM

Student submit the Thesis Submission Form UMP (IPS) RE-01 for the verification by Supervisor, Faculty, Finance and Library.