

**CONVERSION OF CANDIDATURE
STATUS (FULL TIME TO PART TIME
OR VICE VERSA)**

STUDENTS

1

Apply for conversion of status via online in E-community system.

E-COMMUNITY > POSTGRADUATE STUDENT > E-FORM > CONVERSION OF STATUS

SUPERVISOR

2

- Supervisor will receive notification e-mail from IPS to verify Student's Application Form: Conversion of Status.
- Verify the application of conversion of candidature status in E-community.

E-COMMUNITY > STUDENT MANAGEMENT > POSTGRADUATE STUDENT > E-FORM > CONVERSION OF STATUS

FACULTY

3

Verification by Deputy Dean (Research & Postgraduate Studies)/ Dean in IPS Online V2.

E-COMMUNITY > STUDENT MANAGEMENT > IPS ONLINE V2 > E-FORM > CONVERSION OF STATUS

"STUDENT STATUS WILL BE CHANGED AFTER VERIFICATION BY FACULTY"